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| **PART A: INFORMATION FOR THE TENDERER** |

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| **Name and address of the contracting authority:** Public Enterprise Roads of Serbia, Bulevar Kralja Aleksandra 282, 11000 Belgrade, Republic of Serbia  **Title of the tender:** Technical Control of Technical documentation for traffic infrastructure in Serbia  **Reference number:** RORS16/Roads of Serbia/TD2  **Date of launching:** 14/03/2018 |

1. **INFORMATION ON SUBMISSION OF THE TENDERS**

Subject of the contract:

The subject of this tender is:

Implementation of services as indicated in the technical information in the point 2 of these information;

Deadline for submission of the tenders:

The deadline for submission of tenders is **26/03/2018 at 12:00 CET**. Any tender received after this deadline will be automatically rejected.

Financial information

The tenderers are reminded that the maximum available value of the contract is 13000 EUR

The Financial offer must be presented as an amount in EUR or RSD and must be submitted using the template for the global-price version of PART C: FORMAT OF FINANCIAL OFFER.

In case when the offers are submitted in national currencies, the exchange rate to be used for checking financial compliance with available budget (during financial evaluation), shall be InforEuro exchange rate for the month when the tender is launched.

The applicable tax and customs arrangements are specified in the draft contract in Part A of this tender dossier.

Variant solutions

Tenderers are not authorised to tender for a variant in addition to this tender.

Subcontracting

Subcontracting is not allowed.

Award criteria:

***In case more than one offer received***: best value for money, weighting 80% technical quality, 20% price.

Evaluation criteria for technical offer:

* Organization and methodology: 40 points
* Proposed inputs: 40 points
* Time frame: 20 points

TOTAL: 100 points

***In case one offer received***: the Contracting Authority shall check whether the offer is administratively, technically and financially compliant with the requirements set by this tender documentation.

Interviews:

No interviews are foreseen.

Award notification:

The successful tenderer will be informed of the results of the evaluation procedure in written form.

Contract award notice will be published on the programme website. The estimated time of publishing is 3 days from the deadline for submission of tenders.

Address and meanings for submission of the tenders:

The tenderers will submit their tenders using the **standard set of submission forms available in the Part B – Technical offer and the Part C - Financial offer**. Any other document supporting this invitation is sent for informational purposes only and is not to be modified nor submitted by the tenderer. The tender will be submitted in **1 original**. Any tenders not using the prescribed form may be rejected by the contracting authority.

In addition to the offer the tenderer is required to provide the following supporting documentation:

* Copy of legal registration
* CV of key expert

The tenders will be submitted in sealed envelopes, containing the following information:

* Name and address of the tenderer
* Title of the tender: Technical Control of Technical documentation for traffic infrastructure in Serbia
* Reference number: RORS16/Roads of Serbia/TD2
* The words: ‘’Not to be opened before the tender opening session’’ and, “Ne otvarati pre sastanka za otvaranje ponuda’’

Tenders must be submitted using double envelope system, in an outer parcel or envelope containing two separate, sealed envelopes, one bearing the words "Technical offer”- part B and "Financial offer" -Part C. Any infringement of this rule (e.g. unsealed envelopes or references to price in the technical offer) is to be considered a breach of the rule, and will lead to rejection of the tender.

The tenders will be submitted in person, by post or courier service to the following address:

Public Enterprise Roads of Serbia, Bulevar Kralja Aleksandra 282, 11000 Belgrade, Republic of Serbia

Biljana Vuksanovic +381113040742

The tenderers are reminded that in order to be eligible the tenders need to be received by the contracting authority by the deadline indicated above.

1. **TECHNICAL INFORMATION**

The tenderers are required to provide services as indicated below. In the tenderer’s technical offer, the tenderers might indicate more details on the deliveries, referring back to the requirementsbelow.

* 1. Activity 1: Technical Control of Technical documentation for traffic infrastructure in Serbia

*Description of expected outputs / results to be achieved*

Currently as paert of Implementation of Project "Improvement of Banat Connectivity" funded under Interreg IPA CBC Romania- Serbia Programme, technical documentation necessary for for Heavy Maintenance of IB-15 state road In the zone of Kikinda and on the section Kikinda – Nakovo is being prepared by MHM Projekt LLC from Novi Sad in total length: 14.161 km.

According to this Terms of reference, it is necessary to do Technical control of Final Design for Heavy Maintenance of IB-15 state road in the zone of Kikinda and on the section Kikinda-Nakovo.

Final design is preparing in accordance with art. 59 of Law on Public Roads, with respect to Law on planning and construction. Thus, the procedure for design implementation is simplified, with the aim to provide: increase of the value in use and road durability, improvement of traffic safety through the application of adequate design solutions, as well as for the upgrade of pedestrian and cyclist communication, accompanied by the inclusion of local community requirements (social aspect) in maximum possible measure under the given conditions of spatial limitations (section context) and limitations originating from the type of allowed construction and traffic interventions (legal basis).

The perfomer of technical control has an obligation to check the wholeness and validity of the design, fulfilment of the requirements from the Terms of Reference and obeying of the legal and technical regulations.

IB category state road No. 15 begins on the border crossing BačkiBreg (state border with Hungary) and continues along Bezdan – Sombor – Kula – Vrbas – Srbobran – Bečej – Novi Bečej – Kikinda – border crossing Nakovo (state border with Romania). Initial chainage of km 0+000 is on the border crossing BačkiBreg, while end chainage of km 173+650 is on the border crossing Nakovo.

Thе subject of the Final Design for Heavy Maintenance, as well as Technical control, represents the following sections of IB-15 state road:

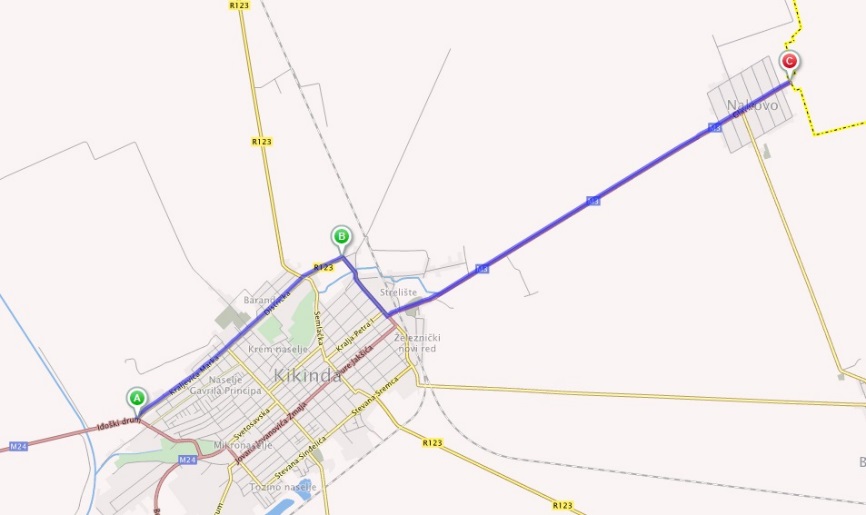
• Section 01516: Kikinda (Nakovo) – Kikinda (Mokrin), length 3.879 km

• Section 01517: Kikinda (Mokrin) - Kikinda (VojvodaStepa), length 2.068 km

• Section 01518: Kikinda (VojvodaStepa) - border SRB/ROM (Nakovo), length 8.214 km

According to the valid Reference System for the State Road Network in the Republic of Serbia, initial point is node 1307 at the chainage km 159+442 and final point is node 1516 at the chainage km 173+603, which means that the total length of the road covered in final design is 14.161km. Design is going to cover the intersection of state roads IB-15 and IB-13.The plateau of the border crossing, at the end of section, is not the subject of the design.

On the stated area, depending on its section and stretch, rehabilitation measures are foreseen as well as heavy maintenance of pavement, construction of bicycle lane and upgrade of the geometry of the existing intersections. All measures and interventions foreseen in the design are performed in the lot of IB-15 state road which is government owned, thus property issues are clearly defined.



**Figure 1‑2**IB-15 road sections (blue) covered in the design

Objective

Objective of the service of Technical control is to provide maximum quality of finished Final design, as well as to create conditions for issuing a Confirmation of receipt of technical documentation from relevant Ministry, which also represents an approval for exectuion of works.

Scope of service and tasks

The design consists of following parts:

* Final design for Geodetic works
* Survey of engineering geological and geotechnical exploratory works
* Evaluation of the situation of the existing pavement
* Evaluation of the situation of pavement and road base drainage system
* Social aspects
* Analysis of traffic safety
* Analysis of the existing situation
* Final Design for Pavement
* Final Construction Design
* Final Design for Structure
* Final Design for Traffic Signals and Equipement
* Design for traffic regulation during performance of works

Technical Control of the Design will be performed during the preparation of the Final Design, which means that the Designer is obliged to deliver to the Performer of the technical control at their request all necessary data, backgrounds, information and explanations.

Technical control is performing in both languages, Serbian and English, in six copies.

*Required inputs*

All necessary personnel, equipment, premises and supplies for implementation of service required.

Required Civil Engineer(s) with valid licence(s) recognized by legislative system of Republic of Serbia (CV(s), Diploma(s), licence(s) and references confirmation should be submitted with offer)

Tenderer needs to have licences issued or recognized by Government of Republic of Serbia necessary to work on technical designs for construction and traffic for state roads of first and second category; (P131G2, P131S1 - or equivalent if legally recognized in Serbia)

Other required registrations and licences required for performing this task in line with Serbian legislation.

*Required time frame*

March 2018 - September 2018

1. **ADDITIONAL INFORMATION**

The unsuccessful/successful tenderers will be informed of the results of the evaluation procedure. In this sense the CA shall send a notification to the successful tenderer and post an announcement on the website with the name of the successful tenderer followed by the mentioning that “all other tenders were not administratively /technically/ financially compliant”

Confidentiality

The entire evaluation procedure is confidential, subject to the Contracting Authority’s legislation on access to documents. The Evaluation Committee’s decisions are collective and its deliberations are held in closed session. The members of the Evaluation Committee are bound to secrecy. The evaluation reports and written records are for official use only and may be communicated neither to the tenderers nor to any party other than the Contracting Authority, the European Commission, the European Anti-Fraud Office and the European Court of Auditors.

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| NOT TO BE FILED IN BEFORE CONTRACT SIGNING  NOT TO BE SUBMITTED WITHIN THE OFFER!!! |

**FORMAT OF THE CONTRACT BETWEEN THE CONTRACTOR AND THE CONTRACTING AUTHORITY**

**CONTRACT TITLE:** Technical Control of Technical documentation for traffic infrastructure in Serbia

**REF:** RORS16/Roads of Serbia/TD2

**Concluded between:**

*Public Enterprise Roads of Serbia,*

*Bulevar Kralja Aleksandra 282, 11000 Belgrade,*

*Republic of Serbia*

(Contracting Authority)

AND

<*Title>*

*<Address of the contractor>*

*<Official registration number/VAT number[[1]](#footnote-1)>*

(Contractor)

**Article 1: Subject of the contract**

The subject of the contract is the Technical Control of Technical documentation for traffic infrastructure in Serbia service as indicated in the contractor’s offer – ‘’Part B: Format of offer to be provided by the tenderer’’

**Article 2: Contract value**

The total contract value for implementation of services indicated in the Article 1 is: <XXX EUR/RSD,.

The contract shall be exempt from all duties and taxes, including VAT.

**Article 3: Contracting documents**

The documents which form the part of this contract are (by the order of precedence):

* Contract agreement
* Contractor’s offer as provided in the tendering phase – ‘’Part B: Format of offer to be provided by the tenderer’’
* Contractor’s financial offer –“ Part C:Format of financial offer”
* Any other supporting documentation if applicable

For any issues not defined in this contract agreement the rules of General conditions will be applied (Annex B8dof PRAGb8d\_annexigc\_en.pdf)

<http://ec.europa.eu/europeaid/prag/previousVersions/annex.do?num=2015.0&lang=en>

**Article 4: Deliveries and payments**

The contractor will deliver without reservation the services indicated in the contractor’s offer ‘’Part B: Format of offer to be provided by the tenderer’’. The deliveries will be implemented within the indicated dates.

The contracting authority will pay to the contractor for the services in the amount indicated in the Article 2 of this contract document.

In case the contract is concluded in EUR, and payments are made in RSD, applicable exchange rate must be InforEuro exchange rate for the month of the issuing of invoice or pre-invoice in case of VAT exemption.

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| **Day/Month** |  | **<EUR/RSD>** |
| 6 | Balance final payment | <100 % of the contract value / Absolute amount > |
|  | **Total** | <Total contract value> |

The contractor will provide contracting authority with the brief report on execution of the services, which will represent the basis for issuing balance final payment

**Article 5: Duration of the contract**

The duration of the contract is 6 Months.

Commencement date is date of signature of the contract by both parties.

**Article 6: Resolving of disputes**

Any disputes arising out of or relating to this Contract which cannot be settled otherwise shall be referred to the exclusive jurisdiction of Serbian competent court in accordance with the national legislation of the state of the Contracting Authority.

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| **For the Contractor** | | **For the Contracting Authority** | |
| Name: |  | Name: |  |
| Title: |  | Title: |  |
| Signature: |  | Signature: |  |
| Date: |  | Date: |  |

1. Where applicable. For individuals, mention their ID card or passport or equivalent document - number [↑](#footnote-ref-1)